

**Meeting of Board of Directors of The Craigiebank Association 7<sup>th</sup> May 2003  
within Craigiebank Church at 7-45pm**

**Present:** M Lorimer (Chair) G Miller, I Tyndall, A. McAuley, J Stirton, K. Mands, K O'Rourke, Lindsay Cameron, V Clark, I Murray, J McMurray J MacDonald E. McMillan, M Mair (Company Secy)

**Apologies:** John Corrigan

**Minutes:** The minutes of the meeting of 2nd April were approved.

**Business Arising:**

**Summer Fun Week:** Chairman reported that he had sent further information to the City Council for advertising. In discussion a number of directors indicated that they would not be available on 12/13<sup>th</sup> July. A sub-committee of M Mair, E McMillan, J McMurray and V Clark agreed to meet to plan events.

**Company Registration:** Jeff Hope reported that the relevant documents were to hand. All present signed these. Jeff Hope undertook to obtain the signatures of absent directors, and to forward the documents for registration. He would inform directors when the process had been completed. He would also proceed to register the Company as a charity with the Inland Revenue.

**General Trustees of the Church of Scotland:** Mr Mair reported that Mrs Wilson was proceeding with obtaining release of the terms of the deed of Feu with the Lands Tribunal. It might be necessary to provide names of the nearest neighbours of the church.

**Family Fun Night:** Tickets had not sold so well, but at least 50 had been sold. Arrangements for the evening were discussed.

**Management of Church Halls:** Mr Mair reported that the costs of heating, lighting and maintaining the halls last year were in the region of £5300 and that donations received from users were £5900. It was agreed that in the first year of management, there should be two methods of paying for use: a) by donation (especially in the case of regular users) b) by fixed charge. V Clark offered to amend the Hall letting documents accordingly. It agreed that Directors should issue these documents personally to leaders of church organisations.

**The Chairman** requested that minutes should be in the hands of directors before he meeting, and that items for inclusion in the agenda should be notified to him in good time.

**Next Meeting: Wednesday 4<sup>th</sup> June at 7-45pm**