

Minutes of meeting of Directors of The Craigiebank Association on Wed 5 May 2004

Present: G Miller, J McMurray, I Murray, I Tyndall, M Lorimer, J Stirton, E McMillan, L Cameron, A McAulay, K O'Rourke, V Clark and J McDonald

	Action
<p>1. Apologies K Mands, M Mair and J Corrigan</p>	
<p>2. Minutes of previous meeting – 14 April 2004 The minutes were approved</p>	
<p>3. Matters Arising</p> <p>Tea Dances: A suitable person to run the tea dances has not been identified. Members will continue to search for a suitable contact in order that dances can start in the autumn.</p> <p>Table Sales: It was noted that the last table sale raised £200 (approx). Arrangements for the next table sale on Sat 29 May – EM to arrange for advert in paper, GM to produce flyers, AM to arrange usual notice in Dundee City Council's weekly newsletter.</p> <p>Health & Safety Policy: GM reported this was ready to be distributed to organisations. A copy was handed to Association members.</p> <p>3rd Party Liability: IT to arrange this. GM stated that it as essential to have this in place before the Summer Festival</p>	<p>EMcM GM AM GM IT</p>
<p>4. Meeting with Richard Whyte, Community Worker Dundee City Council</p> <p>GM reported he had met with RW in connection with our grant application for £5000. RW to recommend a grant of £2000 to cover - £500 admin costs and £1500 running costs. RW was unable to recommend approval of the rest of the items on the grant application form and suggested we apply to Awards For All for the equipment required. He also recommended we contact Blackness and Broughty Ferry Library as they have a surplus tables and others items. VC agreed to make contact with the Libraries once GM had spoken to them..</p> <p>RW also mentioned the Communities Department could help us start up leisure classes, for example, Tai Chi. The Association will consider this for the autumn. The meeting had been helpful with a number of suggestions being followed up.</p>	<p>VC</p>
<p>5. Summer in the City – Update on Progress and Dissemination of Arrangements</p> <p>Friday Concert: Downfield Musical Society has been approached. Another possibility -Downfield Juniors. Thomson Leng had said no. JMcd to press for decision re Downfield.</p> <p>Saturday ATC: to confirm their intention to organise adventure activities to MM by end of week.</p> <p>Craft Fair/Fundraising Stalls: VC agreed to take on responsibility for bookings for fundraising and craft fair stalls. It was agreed organisations should retain the proceeds from their stall.</p> <p>Flower Festival/Silent Auction: (this would run from Friday afternoon to Sunday afternoon) EM reported she had made preliminary enquiries and 11 groups, so far, wished to get involved. The Theme would be Dundee and Summertime. Edith also agreed to take responsibility for the musical/light entertainment interludes. Organisations would keep their proceeds from the silent auction and the association from entry fees.</p>	<p>JMcM JMcd MM VC</p>

Action

education dept.

Fire Engine: Wilma Cathro to be asked to arrange this.

Refreshments: Mrs Hunter to be asked to get a team to provide refreshments for the duration of the Festival.

Raffle: Local business to be asked to donate raffle prizes. It was suggested Burns and Harris might be prepared to donate prizes for the art competition.

Association Logo: GM had prepared a letter inviting entries to the Association Logo Competition. There were 3 stages – P1-P7, S1-S6, over 18. This was approved for circulation.

Disco (1900 hours-2300 hours) – Age Range 12-18

JMcM reported that Ward McGlaughlin had agreed to judge the DJ competition. IT to enquire about disco equipment. Radio Tay to be asked of they could donate the prize.

AM

AM

GM

GM

JMcM
IT

IT

6. Financial Issues

IT tabled the annual accounts to 31 Mar 04. These were approved and will be passed to the auditor in preparation for the AGM. It was agreed to make payment to the Church of the first £500 towards gas, electricity etc.

7. Grant Application

TSB Nothing to report

DCC Submitted

Summer Festival Awaiting 1st instalment of grant

Lottery It was suggested we have a special meeting to look at this

8. AOCB

GM reported on a meeting with the Council's Community Safety Officer – Carol Jenkins. She suggested we hold a Community Safety Fair. Safety devices could be purchased and sold at this event. An application form for an administrative grant had been left with GM for completion.

GM

Church of Scotland and Lands Tribunal

MM and GM met with the above to discuss the change of use of church land. The restriction that the land could only be used for church purposes has been discharged in its entirety.

Association's Website

IM reported he was making progress with this and a link to the website had been e-mailed to all members. The Board agreed with the proposed layout and contents.

IM

AGM

It was decided to postpone this to the autumn.

George Black's photographic collection

GM is in possession of part of George Black's photograph and cine film collection which has been gathered over many decades. An evening to exhibit this collection would be arranged and Dundee City Council might be interested in supporting such an event.

GM

9. Date of next meeting

The next meeting would take place on Wednesday 2 June at 7.45 pm.