

Minutes of meeting of Directors of The Craigiebank Association on Wed 2 June 2004

Present: G Miller, J McMurray, J Stirton, I Tyndall, K Mands, M Lorimer, E McMillan, A McAulay, Iain Murray, J McDonald K O'Rourke, V Clark and M Mair

| | Action |
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| <p>1. Apologies L Cameron</p> | |
| <p>2. Minutes of previous meeting – 5 May 2004 The minutes were approved</p> | |
| <p>3. Matters Arising TABLE SALES: It was reported that the table sale on 29 May cleared £200 bringing the total for the 5 sales to approx £1000. GM thanked all those who helped at the table sales. DUNDEE CITY COUNCIL GRANT/SURPLUS EQUIPMENT: GM reported that we were still awaiting the outcome of this application. VC had uplifted two tables/boards etc from the Broughty Ferry and Blackness Libraries.</p> | |
| <p>4 Summer in the City Friday night concert: Downfield Music Society have been booked: Start Time 7.30 pm: Tickets £3.50 and £2.50 concession/children. A £50 donation would be given to the Society. The concert party would perform on the stage with a 15 minute break. A tuck shop + Coffees/Teas would be available during the break. IT to be the contact for tickets which will be on sale Mondays/Wednesdays/Fridays between 7-8 pm. There will be a raffle – donations requested Stage: 13 June has been set aside to clear the stage. IT to speak to Ian Cathro re hiring a skip. GM would get his daughter to decorate the stage. EM offered to help set up the hall Friday afternoon for the evening concert.</p> | <p>IT</p> <p>ALL</p> <p>IT/GM</p> <p>EM</p> |
| <p>Saturday events: DJ Competition : 4-6 pm - MM has organised the equipment IT to try to get a judge from Wave 102. Free entry for participants and audience Prize – record vouchers</p> | <p>MM</p> <p>IT</p> |
| <p>ATC (2-4 pm) – will do a drill display and organise adventure activities. Stalls/grounds – GM has organised a marquee for Saturday. Several organisations have indicated their intention to set up stalls in the grounds. Fire Brigade will be present.</p> | <p>MM</p> |
| <p>Association will organise helium balloons - AM to check with Council to find out if they will provide Summer in the City balloons</p> | <p>AM</p> |
| <p>Flower/Music/Silent Auction – Times Frid 2-4, Sat 10-4, Sun 1-4 – Entrance – voluntary donation EM reported she had 17 entries and 6 musical items. She would organise boards/tables for this part of the festival. JMc will organise a van to transport the boards/tables from Strathmartine to Craigiebank. EM will ask church members to man the flower festival.</p> | <p>JMcM</p> <p>EM</p> |

Action**Art Exhibition/Competition (opening hours same as Flower Festival)**

IM reported he had identified suitable boards at the University and would arrange to have these delivered at a cost. The artworks would be displayed in the church alongside the flower arrangements. IM to organise prizes for the 3 categories.

IM

Judges : JMcD to ask a local chap and EM to ask the Headteacher of Craigiebarns if her husband would help judge the children's work

**JMcD/
EM**

AM to collate names of entrants and will ascertain whether entrants wish to sell their work.

AM**Logo Competition**

GM reported no response so far. EM reported she had handed entry forms into Craigiebarns PS and Craigie HS.

Craft Fair – opening 10-3pm – Entry 50p

VC reported 11 tables had been booked.

Sunday Craft Workshop – 2-4 pm – entry free

Linsey Miller and friends to run this workshop

GM**Café – opening hours same as Flower Festival – Guild Hall**

Mrs Hunter had agreed to take this on and she had identified a group of helpers.

Tea/coffee/lemonade/filled rolls/cake/candy would be on sale.

JMcM and KO'R would ask local supermarkets to donate produce.

**JMcM/
KO****Publicity Leaflet**

AM to get cost of print 500 and 1000 copies of an information leaflet. These leaflets would firstly be distributed to association members. AM to ask Council if they will be advertising the Summer Festival.

AM**First Aid**

IT to organise for St Andrews Ambulance to be in attendance Friday night and all day Saturday

IT

Task List: a list of tasks would be produced for the next meeting. This would ensure all events/activities are covered.

5. Financial Issues

IT reported £500 had been paid to the church for running costs.

ML reported that the Scout donation would be forthcoming

6. Grant Application – nothing to report**7. AOCB**

GM suggested 2 sub-groups be set up (involving people outwith the Committee) to take forward the Social Calendar and Grant Applications.

Consideration was given to purchasing a vax style vacuum cleaner for the halls – JS to look into this.

JS**8. Date of next meeting**

Wed 16 June