

## Minutes of meeting of Directors of The Craigiebank Association on Wed 25 August 2004

Present: G Miller, K O'Rourke J McDonald, M Lorimer, J Stirton, L Cameron, I Murray, J McMurray and A McAulay

**Action**

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| <p><b>1. Apologies</b><br/>K Mands, M Mair, E McMillan, I Tyndall and V Clark,</p>  |  |
| <p><b>2. Minutes of previous meeting – 16 June 2004</b><br/>The minutes were approved</p>   |  |
| <p><b>3. Summer Festival</b><br/><br/>GM reported on the success of the Summer Festival and the post festival meeting with helpers. The Council's post event assessment form had been returned in order that the remaining part of the grant can be paid.</p>   |  |
| <p><b>4. 2004/05 Events – Fundraising and Community Events</b><br/>Tread the Boards concert – possible dates 13 or 20 Nov. Cost £3.50 and £2.50 for concessions<br/>Community event to Downfield Musical Society spring event</p>   | <p><b>JMcM</b><br/><br/><b>AM/J</b><br/><b>McM</b></p> |
| <p>There was discussion on a possible Race Night. It was agreed we should think further on how this could be run.</p>   |  |
| <p>Monthly Table Sales – 1<sup>st</sup> Saturday of the month commencing October to April</p>   | <p><b>ALL</b></p>                                      |
| <p>Community Newsletter – GM reported that he had met with the Communities Department and they are willing to support the production of a Newsletter. IM, ML and AM agreed to liaise with the Communities Department regarding the production of a Newsletter. The first Newsletter could include events planned, our new website and information of the availability of the Guild Room as a meeting room. AM to contact Jim Dunlop of the Communities Department</p> | <p><b>IM,</b><br/><b>ML,</b><br/><b>AM</b></p>         |
| <p>Joint Craft Fair with the Ladies Group subject to the Ladies' Group agreeing.</p>  |  |
| <p>Afternoon Tea Dances. AM agreed to try again to get someone to run these dances.</p>   | <p><b>AM</b></p>                                       |
| <p>Burns Ceilidh – Sat 29 Jan 2005. John Whyte to be asked to provide music</p>   | <p><b>GM</b></p>                                       |
| <p>AGM – date to be arranged</p>  |  |
| <p><b>5. Information Point</b><br/><br/>GM reported that the Communities Department would provide a carousel stand which will hold leaflets and public notices.</p>   |  |
| <p><b>6. Funding package for improvements – Next steps</b><br/><br/>GM suggested a group comprising IT, MM, VC and Jeff Hope to take this forward.</p>  |  |
| <p><b>7. Membership of Board</b><br/><br/>GM suggested that Jenny Peterson be co-opted on to the Board</p>  | <p><b>GM</b></p>                                       |
| <p><b>8. Financial Report</b><br/><br/>In the absence of the Treasurer this item was postponed until the next meeting. However, GM informed the Board that we had received a £2000 grant from the Council and £500 of this should be used to pay a further instalment to the church.</p>  |  |

		<b>Action</b>
<b>9.</b>	<b>AGM</b> GM to arrange date with VC. It was suggested that this take the format of an informal social evening.	<b>GM</b>
<b>10.</b>	<b>AOCB</b>  GM thanked JMcD and JMcM for their participation at the Ninewells Hospital Car Boot Sale. They raised £70. <b>Storage</b> – JS drew attention of the Rainbow’s lack of cupboard space. GM would speak to MM about this <b>Payment of Skips</b> - GM sought authorisation to pass the cost of the skips to the Church. This was agreed <b>Church Hall</b> – GM suggested we seek possible ways of getting assistance for re-decorating the main hall. <b>Association Logo</b> – IM awaiting a decision on the Association Logo so that he can complete the production of the Association web page. GM reported that none of the logos submitted were suitable and as a temporary solution he had designed a letterhead which he would pass to IM	  <b>GM</b>  <b>IT</b>  <b>GM</b>
<b>11.</b>	<b>Date of next meeting</b> Wednesday 22 Sept.	