

Minutes of meeting of Directors of The Craigiebank Association on Wed 13 April 2005

Present: G Miller, J Stirton, E McMillan, P Culloch, J McDonald, K Mands, B Waterson, I Tyndall, I Murray, J McMurray, K O'Rourke, and A McAulay.

Action

1. Apologies

Apologies were received from L Cameron and V Clark

2. Minute of previous meeting and matters arising

The minute of Wed 2 March was approved

Item 2 – Corporation Tax Return

Our Corporation Tax Return was completed by Miller Henry and submitted by IT.

3. Financial Report

IT reported that the Association had £6444 in the bank. IT/GM to clarify the Brownie donation.

IT
GM

4. Funding Package Sub Group

- Summer in the City – JS reported that this had been lodged and she was awaiting the outcome.

- Awards For All

IM reported that he will draft an application for equipment

- Dundee City Council – Non-recurring Revenue Grant (heating/lighting etc). GM would be liaising with Richard Whyte and Matt Henderson of the Council's Communities Dept re the completion of the grant form.

IT

GM

- Lottery Heritage Fund

On behalf of Mike Mair, EM reported that this was at a preliminary stage. Until the Association's legal status had been confirmed the application could not be submitted. GM asked that the Directors see this application prior to submission.

MM

- TSB Foundation
VC dealing with this.

VC

GM suggested that we look again at grants as there are lots of opportunities to acquire funding. This would be on the next agenda.

AM

5. Update on Fundraising Events

a) Table Sales - Sat 7 May

Tables to be set up on Friday 6 May at 9.30pm. Normal arrangements for Saturday morning.

6. Future Events

a) Security Evening

GM reported he had been unable to make contact with Carol Jenkins of Dundee City Council. He recommended that she be invited to the next meeting of the Association in order that we can get this evening organised.

GM

b) Summer in the City – 8/9 July

JS reported that the Fundraising Sub-group had a number of ideas for this weekend and were trying to firm these up. The types of events they hope will take place are:

- Friday night
 - Downfield Musical Society concert
- Saturday
 - ART SHACK
 - Stalls in hall – manned by Church organisations
 - All day café
 - Children’s activities
 - Cadets organising children’s activity games
 - Pipe band/school band
- Saturday night
 - Open Air Concert – music by accordion band. Participants bring their own picnic

c) Quiz night

Quiz night – Sat 21 May. Tickets £2 for adults and £1 for children. Arrangements as follows:

- PC to print tickets
- Raffle donations – Directors
- Posters – IM
- Leaflets to organisations

d) Bingo Night – to be advertised in next newsletter

AM

e) George Black Memorial Evening

GM suggested a group be put together to organise this. GM to organise

GM

7. Association Newsletter

The first newsletter had now been distributed. AM to arrange for members, who do not live in the Craigiebank are to receive a copy of the newsletter.

AM

The next newsletter to include information on our forthcoming events, our website, the refurbishment of the main hall, week for children in the summer, information on the Guide unit starting up. It was noted that the deadline for articles for the next newsletter is 12 May.

IM

8. Health & Safety

- a) GM reported that work on the main hall was almost complete. The refurbishment cost had come to approximately £5000. The church had offered to contribute £1500 to this work. JMcD was asked to get the industrial cleaner to clean the hall floor. A notice would be put up discouraging the use of hard balls.
- b) Trolley to stack/move bowling club carpets. GM had been investigating this and would talk to the club to find out what would be acceptable.
- c) First Aid Box – JMcM undertook to ensure that the first aid box was kept replenished.

JMcD

GM

GM

JMcM

9. Approval of Association members - New members were approved.

10. AOCB

GM reported that he had spoken to the Evening Telegraph about the Make It Happen Awards. This was a useful piece of publicity for the Association.

11. Dates for future meetings: Wed 4 May, Wed 1 Jun